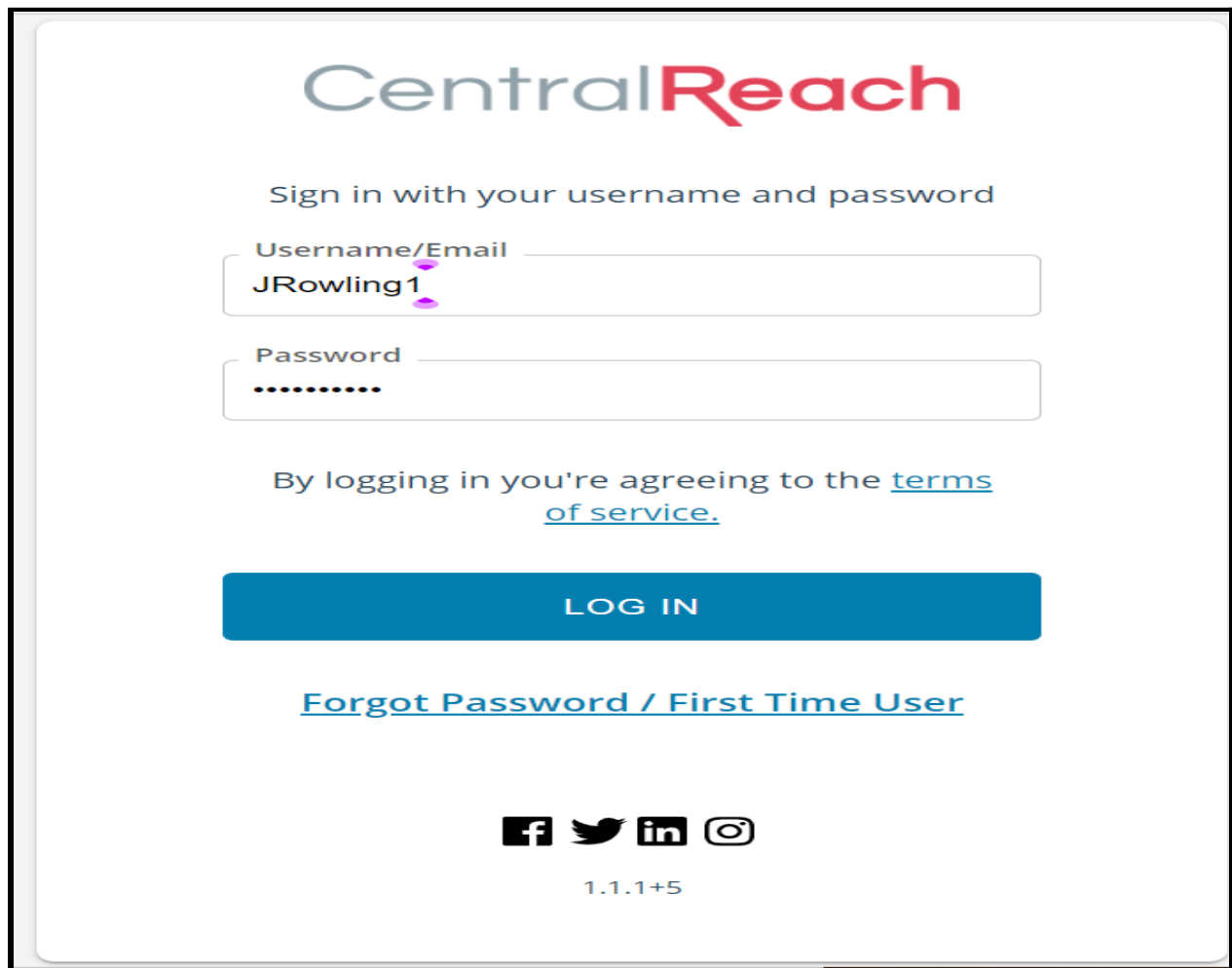


Families completing SSO with multiple clients using an email+alias

My example:

As a family member, I need to complete SSO migration for my clients. Family has a valid email address in the basic profile and knows username:

1. Navigate to members.centralreach.com
2. Add the current Username and Password for client #1
3. Click 'Login'



CentralReach

Sign in with your username and password





Username/Email

Password

By logging in you're agreeing to the [terms of service.](#)

LOG IN

[Forgot Password / First Time User](#)

1.1.1+5

4. The next screen will ask for an email validation. At this point, the family fill in their email + client #1 first name and Click on 'SEND CONFIRMATION EMAIL'

CentralReach

Email Validation Required

Please submit your email address below and follow the verification instructions emailed to you.

Your email address will become your username. Please log in with your email address.

Email

[SEND CONFIRMATION EMAIL](#)

CentralReach

Email confirmation sent

A confirmation code has been emailed to the email address you've provided and will be good for 24 hours.

Please click on the link in that email to confirm your account.

If you do not see the email within 5 minutes, check your spam or [regenerate your confirmation email](#).

- Family will open their email, select the email from noreply@centralreach.com and Click 'Confirm'

Confirm your CentralReach account Inbox x

CentralReach <noreply@centralreach.com> 7:38 AM (0 minutes ago) ☆ ↶ ⋮
to nicole.matthews+joanie ▾

CentralReach

Click the button below to confirm your CentralReach account.

[Confirm](#)

Or copy and paste the following address into your browser:

<https://login.centralreach.com/confirm-email?code=ZGUxNGM3ZTgtZTk0ZC00MGFiLTk2YzgtYWMzMTE1NTY2ZmI5fENoYW5nZUVtYWIsfENmREo4S1VLZzh1OH1OQ1BpaDFNbnWpmRGh4WGJmZmZwb0JlVTduRGxURkRGQm9mUmF2cGRiY3JSeTdOR3BCZkZLNgnOrMjMvN3NrcVmlXbWtaUEV1aVNZR0U4U25ocDVuInRBVW1hazdaaG40aGZ5hkVGL0d3TU90TENDazRhS3hCTKxhUFM0NENFVm9Ba1cyUkNFTk9pamg4RG5sNERVbjVhL0ZtbEJyRTh3dmx3TlN5eHBLUXA2bHdtbUFpUUwxRW5va3AvShc5UXFHZ1QvNmRaU3c2c2Y3MVF3SDFwb2F4dk1sQUt5Sm5VYTJ2QnJaTA%3D%3D>

Sincerely,
CentralReach Customer Service

NOTE: THIS IS A SYSTEM GENERATED EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL.

If you do not wish to receive this type of email from CentralReach in the future, please [log into your account](#) to manage your notification settings.

CentralReach

Email Validated

Your email has been successfully validated

Your email address is now your username. Please log in with your email address

[Return to Login Page](#)

- Returning to members.centralreach.com, the family will use the email+client #1 email address as the example shows below. The password will be the same password that was previously used in Step #1. ***If the password needs to be reset, it can be completed here by choosing Forgot Password/First Time User and using the email + client #1 email address***

CentralReach

Sign in with your username and password





Username/Email
nicole.matthews+joanie@centralreach.com

Password
.....

By logging in you're agreeing to the [terms of service.](#)

LOG IN

[Forgot Password / First Time User](#)

1.1.1+5

- Repeat steps 1-6 for each client, using the client's first name as the alias in each family email.

Example: Joanie: nicole.matthews+joanie@centralreach.com

Michael: nicole.matthews+michael@centralreach.com